

CHIPPEWA RIVER WATERSHED ASSOCIATION

Joint Powers Board Meeting– January 17, 2025

Community Room 1st Floor

Meeting Minutes

9:00 a.m. to 11 :00 a.m.

Attendance: Holly Kovarik, Andy Albertsen, Robert Lahman, Rod Wenstrom, Darin Hanson, Steve Friedlein, Randy Mittenness, Paul Gerde, John Ledermann, Mark Weimerskirch, Larry Mahoney, Dale Anderson

Agenda Item	Who	Action	Time
1. Welcome & Introductions-The meeting was called to order and introductions were made at 9:02 a.m.	Commissioner Paul Gerde	-	5 min
2. Approval of Agenda -A motion was made by Larry Mahoney and seconded by Robert Lahman. The motion passed with all in favor.	Commissioner Paul Gerde	Decision	5 min
3. Approval of Previous Meeting Minutes a. December 20, 2024-A motion was made by Mark Weimerskirch and seconded by Robert Lahman. The motion passed with all in favor.	Commissioner Paul Gerde	Decision	
4. Financial Report a. December Treasurer Report was reviewed. b. Pope SWCD December Invoice was reviewed totaling \$3,104.68 c. Audit Engagement Letter was explained at will be \$3,800 in 2025 for the audit process. The company is Peterson Co. Randy Mittenness made a motion to approve items 1-c and Rod Wenstrom seconded the motion. The motion passed with all in favor.	Commissioner Paul Gerde	Decision	10 min
5. Old Business a. Planning Grant Finalization Status update-Rod Wenstrom made a motion to approve the final report and Larry Mahoney seconded the motion. The motion passed with all in favor. b. MS4 Front Update was shared with the board. The partners will now begin entering projects for ranking and scoring and encumbrance at the February meeting. c. Cost Share Policy Appendix i. Project Check List Requirements ii. Reimbursement Package Requirements iii. MS4 Front Screening Criteria-Kovarik explained items i-iii by going through the document	All	FYI/Decision	60 min

<p>section by section. Kovarik explained that the Technical Advisory Committee is recommending approval of the appendix information and the TAC will then begin bringing projects forward as the process is described. Robert Lahman made a motion to approve the appendix items i-iii on the agenda and Mark Weimerskirch seconded the motion. The motion passed with all in favor.</p> <p>iv. CRP Cost Share Policy-Kovarik shared that the CRP funding has been applied for. The cost share policy will be coming at a future meeting for the JPB to approve.</p>			
<p>6. New Business</p> <p>a. Meeting time in January discussion/changes to expect on board? The group discussed keeping the meeting time and day the same.</p> <p>b. Approve official bank-Darin Hanson made a motion to approve Glenwood State Bank as our official bank. It was also mentioned that we are in the process of closing out the account at Eagle Bank. Randy Mitteness seconded the motion. The motion passed with all in favor.</p> <p>c. Approve official newspaper for publications-Randy Mitteness made a motion to approve the Pope County Tribune as the official newspaper for publications. Dale Anderson seconded the motion. The motion passed with all in favor.</p>	All	FYI	10 min
7. Next Meeting Topics: Cost Share Policy and Goals			5 min
8. Open Discussion/Agency Updates-none	All	Discuss	
9. Closing-Commissioner Gerde adjourned the meeting at 9:52 a.m.	Commissioner Paul Gerde		