

CHIPPEWA RIVER WATERSHED ASSOCIATION

Joint Powers Board Meeting– July 19, 2024

Commissioners Room Pope County Courthouse

Minutes 3rd Floor 9:00 a.m.

Attendance: Robert Lahman, Rod Wenstrom, Keith Englund, Mike Cleary, Larry Mahoney, Steve Friedlein, Ron Staples, Mrk Weimerskirch, Dennis Fuechtenberger, Drain Hanson, Paul Gerde, Randy Mitteness, Dale Anderson, Holly Kovarik, Andy Albertsen, Jason Weinerman

Agenda Item	Who	Action	Time
1. Welcome & Introductions-The meeting was called to order by Chairman Staples at 9:00 a.m.	Ron Staples Chair	-	5 min
2. Approve Agenda-A motion was made by Bob Lahman and seconded by Keith Englund to approve the agenda. The motion passed with all in favor.	Ron Staples Chair	Approval	
3. Approval of Meeting Minutes-A motion was made by Keith Englund to approve the meeting minutes and a second was made by Bob Lahman. The motion passed with all in favor.	Ron Staples Chair	Approval	5 min
4. Old Business a. Status of Resolutions Adopting Plan Received-Kovarik shared the status of resolutions received and asked members to follow up if they were not listed here. We will need all resolutions soon. i. Chippewa Co ii. Chippewa SWCD iii. Douglas SWCD iv. Grant Co v. Grant SWCD vi. Kandiyohi Co vii. Kandiyohi SWCD viii. Pope SWCD ix. Pope Co x. Swift SWCD xi. Swift Co xii. West Ottertail SWCD	Ron Staples Chair	FYI	5 min
5. New Business a. Update on status of plan discuss BWSR Regional Meeting August 5 th -Kovarik asked the board members who would be willing to attend the meeting in St. Paul. Commissioner Staples indicated he may be able to attend. Kovarik and Johnson will also attend the meeting on behalf of the partnership to present the plan to BWSR. b. Discuss WBIF Workplan Spreadsheet/projects -Kovarik discussed with the board what types of projects were on the spreadsheet. We	Kovarik/All	Decision FYI FYI Decision	30 min

<p>were unable to show the spreadsheet at the meeting due to lack of internet.</p> <p>c. Discuss Partner Agreement Draft-Kovarik shared the draft document and it was discussed to have the Pope County Attorney review this information on behalf of the partnership.</p> <p>d. Discuss MS4 Front Next Steps-financing- Kovarik shared about timing of the MS4 front creation for the partnership along with the funding sources available. It was discussed and the group by general consensus was ok with proceeding understanding that some of the expense will hit grant funds and some may hit the general fund. Kovarik shared it will be the goal to utilize grant funds to the fullest extent possible, but we are nearing the end of these grants as well. This will allow flexibility and our ability to break the project into phases and get started. A question was brought up on how long the backups are kept. Kovarik will follow up and report back to the group once she has talked with HEI.</p> <p>e. It was discussed that each office will make copies of the finalized plan for their member on the board. We will not be having copies printed. This was agreed by the JPB members in attendance.</p>			
<p>6. Financial Reports</p> <p>a. 2025 Budget Draft/Appropriation Requests- Randy Mitteness made a motion to approve the Appropriation requests remain the same for 2025. Larry Mahoney seconded the motion. The motion passed with all in favor.</p> <p>b. 2023 CRWA Financial Audit-The audit was provided to the JPB in their packet for the meeting. Paul Gerde made a motion to approve the audit and Keith Englund seconded the motion. The motion passed with all in favor.</p> <p>c. One Watershed One Plan Report-Mark Weimerskirch made a motion to approve the grant report submitted and Bob Lahman seconded the motion. The motion passed with all in favor.</p> <p>d. One Watershed One Plan Extension and Expenditures-Paul Gerde made a motion to approve the extension and the expenditures and discussed and Bob Lahman seconded the motion. The motion passed with all in favor.</p> <p>i. Expenditures: Pope SWCD Invoice 1st Quarter \$3,203.55 check #1059</p>	Kovarik/All	<p>FYI/Decision</p> <p>Decision</p> <p>FYI</p> <p>FYI/Decision</p>	30 min

ii. Pope SWCD Invoice 2 nd Quarter \$4,647.13 check #1060			
iii. HEI Invoice #71104 \$13,791.00 check #1058			
7. Next Meeting Topics			5 min
8. Open Discussion/Agency Updates-Staples mentioned work by the drainage work group, WCA rulemaking, and that there will be more scrutiny from the state auditor on expenses.	All	Discuss	
9. Closing-Keith Englund made a motion to adjourn at 10:08 a.m. and Randy Mitteness seconded the motion. The motion passed with all in favor.	Ron Staples Chair	Decision	