

CHIPPEWA RIVER WATERSHED ASSOCIATION

Joint Powers Board Meeting– January 20, 2023

Pope County Courthouse Community Room **FIRST FLOOR** 9:00 to 11:00 a.m.

Meeting Minutes

Attendance: Holly Kovarik, Carrie Raber, Randy Mitteness, Debbie Anderson, Larry Mahoney, Chris LeClair, Rober Lahman, Dale Anderson, Ronald Dilley, Rod Wenstrom, Don Bajumpaa, Ken Johnson, Ron Staples, Mike Cleary, Paul Gerde, Keith Englund, Paul Wymar

Agenda Item	Who	Action	Time
1. Welcome & Roll Call-The meeting was called to order by Keith Englund Vice Chair at 9:04 a.m.	Keith Englund Vice Chair	-	5 min
2. Approval of Agenda-Paul Gerde made a motion to approve the agenda and Ron Staples seconded the motion. The motion passed with all in favor.	Keith Englund Vice Chair	Approval	1 min
3. Reorganization of the JPB election of officers: Chair, Vice Chair, Secretary/Treasurer <i>Bylaws state: The JPB will elect officers at the first meeting of the year in every odd-numbered year. Officers are elected for a two-year term. A special election will be held to replace an officer who is no longer a member of the JPB.</i> Chair-Ron Staples and Keith Englund were nominated Randy Mitteness made a motion that nominations cease. Larry Mahoney seconded the motion. The motion passed with all in favor. Votes were tallied: Ron Staples was elected Chairman. Vice-Chair Keith Englund was nominated. Paul Gerde made a motion to cease nominations. Randy Mitteness seconded the motion. The motion passed with all in favor. Keith Englund was elected Vice-Chairman Ken Johnson moved to nominated Paul Gerde for Secretary/Treasurer. Rod Wenstrom moved nominations cease and Keith Englund seconded the motion. The motion passed with all in favor. Paul Gerde was elected Secretary/Treasurer	Keith Englund Vice Chair		5 min
4. Annual Items: official newspaper (Pope County Tribune), official bank (Eagle Bank) Keith Englund made a motion for the Tribune as the official newspaper and Eagle Bank as the official bank for the Chippewa River Watershed. Randy Mitteness seconded the motion. The motion passed with all in favor.	Chair		5 min
5. Set Official Meeting Time and Day-Paul Gerde made a motion to keep our meeting time the same the 3 rd Friday of the month at 9:00 a.m. in Glenwood at the Courthouse. Keith Englund seconded the motion. The motion passed with all in favor.			1 min
6. Approval of Minutes from November 18, 2022 JPB Meeting-Ronald Dilley made a motion to approve the minutes. Mike Cleary seconded the motion. The motion passed with all in favor.	Chair	Approval	1 min

7. Old Business -None			1 min
8. Treasurer Report <ul style="list-style-type: none"> a. Profit and Loss Through 12-1-22 b. Withholding Return Annual File vs quarterly c. Approve Payments to close out year end-Keith Englund made a motion to approve the financial report items a-c, g and Paul Gerde seconded the motion. The motion passed with all in favor. d. 2023 Budget-Mike Cleary made a motion to approve the budget as presented and Ronald Dilley seconded the motion. The motion passed with all in favor. e. 2022 Audit Peterson Company Estimate \$3,000-Randy Mitteness made a motion to approve the audit estimate with Peterson Company as presented and Keith Englund seconded the motion. The motion passed with all in favor. f. Update Signature Cards Authorization with new officers-Randy Mitteness made a motion to include the officers and Kovarik on the signature card at Eagle Bank. Ron Staples, Keith Englund, Paul Gerde, and Holly Kovarik will be included in this revision. Larry Mahoney seconded the motion. The motion passed with all in favor. g. Pope SWCD Invoice WRAPS \$635.94 and 1W1P \$4,098.29-Kovarik shared that this report with the board 	Holly K	Approval	15 min
9. GRAPS Update (Groundwater Restoration and Protection Strategies) joining us via Zoom-Carrie Raber provided a presentation on this report to the members.	Carrie Raber	Info	30 min
10. WRAPS Update <ul style="list-style-type: none"> a. Subcommittee meeting to discuss Education in 2023 will be happening. b. Thoughts from the JPB on meeting content and general structure was discussed. The subcommittee will come up with some ideas and work on putting together an event for this spring. c. Annual WRAPS Report was shared with the members for review at year end. 	Holly K	Info	5 min
11. Joint Powers Board Changes for 2023 and updates to contact lists will need to be updated. Please get these updates sent in as soon as possible.	Holly K	Info	5 min
12. One Watershed One Plan Updates <ul style="list-style-type: none"> a. Grant Report at Year End was shared with the members. b. Updates from TAC were shared on the plan sections that we are starting to review. In the next month or so this group will start seeing a section draft for their review. 	Holly K	Info	5 min
13. Open Discussion/Agency Updates were given by the members. Paul Wymar from MPCA had no updates for the group. The Drainage Workgroup was discussed and an upcoming workshop in February. Ron Staples shared information from this group.	All	Discuss	5 min

14. Adjourned by Ron Staples at 10:25 a.m.	Chair		
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