

# CHIPPEWA RIVER WATERSHED ASSOCIATION

Joint Powers Board Meeting– February 18, 2022

Pope County Courthouse Commissioners Room 9:00 to 11:00 a.m.

## Meeting Notes

Attendance: Joe Fox, Keith Johnson, Mike Cleary, Keith Englund, Rod Wenstrom, Matt Gilbertson, Ron Staples, Mark Weimerskirch, Ronald Dilley, Rollie Nissen, Dennis Feuchtenberger, Kimberly DeMorett, Jon Nelson, Randy Mitteness, Paul Wymar, Zach Bothun

1. Welcome and Roll Call- **The meeting was called to order at 9:01 a.m. by Chair Joe Fox.**
2. Approval of Agenda -**Keith Englund made a motion to approve the minutes and agenda as presented and Ron Dilley seconded the motion. The motion passed with all in favor.**
3. Minutes from January 21, 2022-**Rollie Nissen made a motion to approve the minutes as presented and Randy Mitteness seconded the motion. The motion passed with all in favor.**
4. There were introductions at this time.
5. There was no old business.
6. Treasurer Report-Kovarik shared that she will plan to prepare a treasurer report and will have the treasurer of the board review in more detail each month. This will include the treasurer of the board reviewing the bank statement, reconciliation reports, and treasurer reports for accuracy. This is a good practice for all. **Mike Cleary made a motion to approve and Rollie Nissen seconded the motion. The motion passed with all in favor.**
7. One Watershed One Plan updates
  - a. Houston Contract is fully executed. -Kovarik shared that there was a revision of the map to include the Upper MN basin and a correction to include a survey. The first half of the grant has been received.
  - b. BWSR Contract is fully executed.
  - c. First ½ of the grant has been received.
8. The WRAPS Semi-Annual report was submitted at year end. This report did not have any reimbursements at this time requested.
9. WRAPS Technical Subcommittee-The old website disappeared. The chippewariver.org website will need to change or we will need to figure out a way to get access. Kovarik has spent some time attempting to do this and didn't get far. The board discussed just starting fresh with a domain name and the new website and agreed that Kovarik should proceed in creating a new website domain name for this group. Kovarik shared she will mimic or clone the framework of the Pope SWCD website to get us started and we will then populate with CRWA information. The Facebook page is currently on hold. Kovarik shared that Douglas County and Jessica Albertsen are assisting in getting the group up on a Share Point site. The board discussed having view only capabilities. The GIS reporting tracker is on hold until we get further in the planning process. **Ron Dilley made a motion to approve the project with Cyber Sprout and Mike Cleary seconded the motion. The motion passed with all in favor.**
10. WRAPS Public Event Subcommittee-Kovarik shared that the kickoff would be in early April. The preliminary agenda is well established. The board asked to keep the agenda to no more than 2 hours. They agreed that a keynote speaker is not needed. The group gave advice on the dates and the subcommittee will work on the details this coming week. The bus tour was discussed, and we were hoping to align this with the June JPB meeting date. The tour would be for board members, staff, and agency partners. It would not be open to the general public. We would try to hit the hot spots in the

watershed. The group was briefed on the survey, virtual tour, and story map. The TAC will work with our consultant on a survey and story map.

11. Planning updates-Kovarik shared updates about the planning effort. The TAC will begin working through several items in the next meetings. Kovarik shared some of the same questions presented to the TAC about previous planning efforts. HEI was curious about likes and dislikes.
  - a. Likes: good communication, materials well in advance of meetings, TAC meeting notes, send to PC/JPB so they can review what staff is working on.
  - b. Dislikes: TAC/Steering team meetings right before PC meetings and not having enough time to review documents to make decisions.
  - c. What is important to you in the planning process: communication, meeting in person whenever possible. Possible binders including meeting dates, contacts, committees, etc. Decide at the next meeting.
12. Next Meeting March 18, 2022 at the Pope County Courthouse Commissioners room.
13. Open Discussion/Agency Updates-none
14. Closing-The meeting was adjourned at 10:20 a.m.