

CHIPPEWA RIVER WATERSHED ASSOCIATION

Joint Powers Board Meeting– January 21, 2022

Pope County Courthouse Commissioners Room

130 East Minnesota Ave, Glenwood, MN 56334

9:00 a.m. 11:00 a.m.

Meeting Minutes

1. **Welcome and Roll Call**-*Joe Fox, Chair*- Chair Joe Fox called the meeting to order and introductions were made, and the roll call was completed. The meeting began at 9:04 a.m.

Attendance: Joe Fox Swift Co Commissioner, Ken Johnson Grant Co Commissioner, Ron Staples Stevens Co Commissioner, Rod Wenstrom West Otter Tail Supervisor, Keith Englund Douglas Co Commissioner, Jon Nelson Grant Co SWCD, Mark Weimerskirch Swift Co Supervisor, Betty Murphy Otter Tail County Commissioner, Rollie Nissen Kandiyohi Co Commissioner, Ralph Hanson Pope Co LRM, Randy Mitteness Pope SWCD Supervisor, Paul Gerde Pope Co Commissioner, Jason Beckler BWSR, Holly Kovarik Pope SWCD Staff, Michelle Olverhauser Chippewa SWCD Supervisor, Ronald Dilley Grant SWCD Supervisor

2. **“Officers appointments per bylaws at the first meeting of the year in every odd-numbered year.”** There was no action needed by the membership and officers will remain the same in 2021.
3. **Designate official newspaper**-Randy Mitteness made a motion to have the Pope County Tribune as the official newspaper. Rollie Nissen seconded the motion. The motion passed with all in favor.
4. **Designate official bank** -Paul Gerde made a motion to designate Eagle Bank as our official bank. Rod Wenstrom seconded the motion. The motion passed with all in favor.
5. **Set official meeting times and days**-The group by general consensus agreed to leave the meeting time the same the third Friday of every month at 9 a.m. Meetings will be canceled if there is a lack of business items.
6. **Approve the Agenda**-Keith Englund made a motion to approve the agenda as presented and Michelle Olverhauser seconded the motion. The motion passed with all in favor.
7. **Approve the Minutes from 11-19-21 Joint Powers Board Meeting** -Rollie Nissen made a motion to approve the minutes from 11-19-21 and Ronald Dilley seconded the motion. The motion passed with all in favor.
8. **Old Business**
 - a. **Status of Invoicing AR Swift County is being processed for 2021.** Kovarik shared that the final County invoice has been addressed for 2021. Invoices for 2022 will go out early this year.
9. **New Business**
 - a. **One Watershed One Plan**-Kovarik provided these items for updates on the final drafts. The contract has been executed with BWSR and we are working through the contract with Houston. They revised the scope to include three items: corrected map with the western expansion and revision to number and types of meetings, and inclusion of creation of a survey for our kick off.
 - i. **Homework: video link sent out to members**
 - ii. **Workplan, Timeline, Budget**
 - iii. **Notice Intent to Plan**

- iv. **BWSR Elink Workplan Created**
- v. **BWSR Grant Agreement signed and submitted 1/19/22**
- vi. **Houston Engineering Contract**
- vii. **BWSR Presentation One Watershed One Plan Orientation**-Jason Beckler gave a brief update to the group about the process and then Julie Westerlund gave a presentation to the group. Several of our members have gone through this process already so the presentation was abbreviated. BWSR mentioned that our group is only the 2nd in the state to have our governance figured out ahead of a planning effort.

b. **Pope SWCD 4th Quarter Invoice \$2,978.57**

Board Action

c. **MCIT \$2,934.00**

Board Action

d. **Swift SWCD \$259.45**

Board Action

e. **Dana Cole \$202.80**

Board Action

Keith Englund made a motion to approve items b-e on the agenda as distributed and Randy Mitteness seconded the motion. The motion passed with all in favor.

f. **Quarterly Reports submitted 941, unemployment, MN Withholding**-This was an informational item for the group.

g. **Deposit \$4,200 from Douglas County**

10. Monthly Treasurer Report Checking Account #13776 Paul Gerde made a motion to approve the treasurer report and Ron Staples seconded the motion. The motion passed with all in favor.

11. Other updates from agencies-

Jason Beckler from BWSR indicated that elink reporting is due by February 1st. There will be a competitive RFP for projects for water storage.

Paul Wymar shared a little about the delisting there were a total of 7 in the Chippewa River Watershed.

12. Open Discussion-None

13. Set Next Meeting February 18, 2022

14. Adjourn- Michelle Olverhauser made a motion to adjourn and Ronald Dilley seconded the motion. The motion passed with all in favor at 10:05 a.m.